



Assistant Dean for Clinical Medicine– California Northstate University College of Medicine, AHMC-Los Angeles

Title: Assistant Dean for Clinical Medicine at AHMC
Classification: Part-time, 12-month appointment
Supervisor: Senior Associate Dean, College of Medicine
Education: M.D.
Experience: An enduring track record of effectiveness and experience in clinical medicine

Responsibilities:

The Assistant Dean for Clinical Medicine is responsible for leadership in Clinical Medicine. Specific responsibilities include, but are not limited to:

- Maintain a learning environment that is hospitable to teaching CNUCOM medical students with reliability, professionalism, creativity, diversity, and innovation at the Affiliate Hospital.
- In collaboration with the Senior Associate Dean for Clinical Medicine, plan for faculty resources in the clerkship disciplines supported by the Affiliated Hospital, and ensure availability of teaching faculty in each discipline.
- Ability to foster private and grant funded support to the college.
- Collaborate with the Clinical Medicine Department Chair and the Clerkship Director for each discipline in selecting faculty for student teaching, availability for teaching and performance evaluation in student teaching.
- Ensure appropriate space is available within the Affiliated Hospital for teaching of medical students, and that appropriate measures for student safety are taken on the premises.
- The appointee should be receptive to questions, complaints, and suggestions from the Senior Associate Dean, Department Chairs, Clerkship Directors, faculty and students, and should take appropriate action to promote the teaching mission of CNUCOM.
- Other duties as assigned.
- In performing these duties, the Assistant Dean of Clinical Medicine at the Affiliated Hospital is expected to collaborate with Hospital and CNU/CNUCOM leadership in a



systematic way, and to provide from the success of the CNUCOM's mission in student education in a consistent and meaningful manner. The Assistant Dean of Clinical Medicine at the Affiliated Hospital is a non-salaried position that holds an administrative title with a nominal honorarium; the appointee will work with the CNUCOM's Senior Associate Dean of Clinical Medicine, the Chair of Clinical Medicine Department and with the Dean.

Qualities:

- Exceptional interpersonal communication skills (e.g., with students, faculty, etc.)
- Commitment to professional excellence

Criteria for Appointment:

- Existing leadership assignment (e.g., Chief Medical Officer, VP for Clinical Affairs).
- Proven leadership ability to develop and nurture outstanding academic and/or clinical programs, including interdisciplinary initiatives.
- Ability and authority to manage the resources of the Affiliated Hospital in sync with the expectations for student teaching at the Affiliated Hospital, including personnel and physical facilities in accordance with the affiliation agreement.

Applications will be reviewed upon receipt. For full consideration, candidates should provide curriculum vitae/resume with at least three references. All candidates are asked to provide a cover letter, articulating how their knowledge, experience, and beliefs have prepared them to function in support of California Northstate University's vision and mission statements.

Please submit your cover letter, curriculum vitae, list of references, and any additional information to hr@cnsu.edu. Review of applicants will begin immediately and will continue until positions are filled.

California Northstate is an Equal Opportunity and Affirmative Action Employer. All qualified candidates are encouraged to apply. For inquiries, please contact us at: **e-mail:** hr@cnsu.edu and/or **telephone:** (916) 686-7400.