



Faculty, Simulation Center Course Director

Job Title: Faculty, Simulation Center Course Director

Department: Bachelor of Science in Nursing Degree Program

Division: California Northstate University, College of Health Sciences

Supervisor: Department Chair for Nursing/BSN Program Director

Job Classification: 1.0 FTE, Full-time, exempt

Salary: \$90k-\$95k

Closing Date: Position open until filled.

California Northstate University College of Health Sciences is a community of faculty, staff, and students dedicated to the mission of transforming education in the health sciences. We are a team-oriented group interested in supporting a student centered and innovative educational environment and seek individuals interested in excelling at their own immediate responsibilities and contributing to the College and University as a whole.

California Northstate University (CNU) is a private university with the main campus located in Elk Grove, California, approximately 15 miles south of Sacramento. CNU is accredited by the Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges (WASC). The Elk Grove facility currently houses the College of Pharmacy, College of Medicine and Master of Pharmaceutical Sciences Programs.

The California Northstate University College of Health Sciences (CNUCHS) campus is located at 2910 Prospect Park Drive, Rancho Cordova, CA 95670 along with the College of Psychology and Master of Healthcare Administration Programs. The College of Health Sciences offers a Bachelor of Science in Health Sciences, a Bachelor of Science in Nursing, and a post-baccalaureate program aimed at supporting students interested in pursuing professional school and careers in the health professions.

POSITION OVERVIEW:

California Northstate University is seeking applications from qualified candidates for the Simulation Center Course Director of our BS in Nursing Program launched in January 2025. Under the direction of the Program Director of Nursing, this position is responsible for the implementation of the approved curriculum based on the mission and philosophy of the nursing program and the University. The Course Director will assist students with the mastery of didactic and clinical learning concepts including patient care simulations. The Course Director supports and augments the educational process by contributing to the development and continuous improvement of educational curriculum through best practice sharing and regular communications with nursing program leadership.

ESSENTIAL FUNCTIONS:

- Provide instruction, remediation and evaluation in didactic and clinical learning concepts including patient care simulations.
- Demonstrate current, detailed, accurate knowledge of concepts tested by the NCLEX-RN as well as currency in nursing practice to provide academic support.
- Demonstrate current, detailed, and accurate knowledge of University programs and accurately communicate academic policies and regulations to students.



- Demonstrate effective behaviors and accountability in meeting the following standards of service excellence to students, fellow team members, and external agencies: Friendliness and courtesy, professional environment, effective communication, and first-class service.
- Communicate and document (reporting) students' academic progress to faculty and academic leadership.
- Collaborate with the Simulation Lab Technician to prepare, and maintain labs and simulated patient care environments with equipment, supplies, media, computers, and materials needed to replicate virtual healthcare setting.
- Collaborate with Course Directors, faculty, and lab technicians to ensure preparation of lab supplies and equipment based on faculty requests and course schedule.
- Assist in developing and implementing detailed clinically-based scenarios for the computerized simulators; operates and maintains computerized simulation equipment and educational technology.
- Contribute to and attend national academic and clinical learning conferences
- Coordinate and supervise students to ensure that lab experiences meet course objectives; provides individual oversight to students for practice and/or remediation on technical skills as requested by faculty and students.
- Participate in planning and scheduling for students and faculty by ensuring open lab and structured lab utilization times are available and communicated and appropriately resourced.
- Work with the lab team to schedule and conduct safety inspections and training.
- Manage the operation of the simulation center during educational activities (eg. Coordinate and facilitate control room and debrief room learning experiences) while creating and maintaining a respectful, and professional working environment.
- Stay abreast of industry best practices and recommend process improvements to leadership while keeping current on changes in accreditation requirements for the simulation program.
- Promote the interests of the simulation center through participation in public relations events, development of new markets for simulation use, community outreaches, and serving on professional/civic service organizations and committee meetings as the simulation center representative.
- Interface with institutional leadership regarding activities of the simulation center.
- Facilitate tours and orientations to the simulation center as needed to promote programs.
- Plan for program expansion through design and utilization of available space to support the goals of the center.
- Collaborate with the BSN Program Director to establish the CNUCHS Simulation Center as an International Nursing Association of Clinical Simulation and Learning (INACSL) accredited site.
- Contributes to budget planning and purchasing for operation of the simulation center.
- Complete other duties as assigned

QUALIFICATIONS (Minimum)

- Bachelor's Degree in nursing required.
- Hold a current, unencumbered, active California license as a registered nurse.
- Previous teaching with simulation experience preferred.
- Successful completion of criminal background check and drug screening.
- Current American Heart Association CPR.
- Provide evidence of yearly tuberculin skin tests, and other required immunizations as per nursing program policy.



SKILLS / ABILITIES

- Ability and willingness to work effectively with a diverse student population.
- Familiarity with standard technology of application units.
- Excellent written and oral communication and analytical skills
- Competent in personal computer applications; word processing, spreadsheet, database, and email.
- Competence in clinical skills in areas of teaching.
- Functional abilities to carry out classroom, clinical and laboratory teaching responsibilities.
- Willingness to obtain Certified Healthcare Simulation Educator (CHSE) certification.

MENTAL DEMANDS

- Ability to integrate professional thought and values in all aspects.
- Ability to engage in critical thinking and exercise independent judgment.
- Ability to maintain confidentiality and manage confidential information.
- Ability to communicate effectively in written and oral form.
- Ability to take initiative without direct supervision.

WORKING ENVIRONMENT:

The employee agrees to promote the vision and mission of California Northstate University as a private institution. The employee shall conduct themselves in a manner consistent with the professionalism of nursing. Additionally, the employee may play a formative role in the development of students in a manner consistent with the profession. This may include role modeling and mentoring.

WORKING CONDITIONS:

The employee is regularly in a typical office environment with adequate light and moderate noise levels. No hazardous or significantly unpleasant conditions. Air-conditioned buildings; tile, concrete and carpeted floors; adjustable workstation with ergonomic keyboard provided if necessary. Adequate parking.

PHYSICAL ACTIVITIES AND REQUIREMENTS OF THIS POSITION:

While performing the duties of this job, the employee is regularly required to talk or hear and frequently required to stand, walk, sit, and use hands to handle files, computers, and phones; reach with hands and arms; stoop, and kneel. Frequent and regular repetitive movements required using the wrists, hands, and/or fingers. The employee will occasionally lift and/or move up to 40 pounds. Specific vision abilities include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

The above statements and job description are intended to describe the nature and level of work being performed within this job. They are not intended to be an exhaustive list of all responsibilities, duties, and tasks. Other similar or additional duties are to be performed or assigned. Job descriptions are not intended as and do not create employment contracts. California Northstate University maintains its status as an at-will employer.



HOW TO APPLY

Please follow the instructions below. Applications will be reviewed upon receipt and only completed applications will be reviewed.

For full consideration, candidates must provide the following items in one document:

1. Cover letter of interest addressing qualifications, experience, and career goals.
2. Current Resume or CV.
3. Unofficial transcripts of all college work (official copies will be requested if offered position).
4. Names, email addresses, and telephone numbers of at least three (3) professional references to be contacted by the Search Committee who can speak to a broad range of candidate's qualifications.

***Please submit your cover letter, resume, list of references, and any additional information to hr@cnsu.edu.**

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.

California Northstate University is an Equal Opportunity and Affirmative Action Employer. All qualified candidates are encouraged to apply.

*Due to the high volume of applications, once applied, please refrain from telephone calls, visits, faxes or emails directly. Should you meet the minimum qualifications and are selected for an interview, you will be contacted at that time. We appreciate your interest of employment with California Northstate University!